



Mail or email completed form to:  
 Community Foundation of Harford County  
 P.O. Box 612, Bel Air, MD 21014  
 Email: [info@cfharfordcounty.org](mailto:info@cfharfordcounty.org)  
 Phone: 443.371.6062

**Donor Advised Fund  
 Grant Recommendation Form**

**Name of Fund:** \_\_\_\_\_ **Date:** \_\_\_\_\_

As Advisor to the above Fund, I recommend that the Board of Directors of the Community Foundation of Harford County consider the following grants. I acknowledge that the following recommendations are to qualified 501(c)(3) organizations (publicly supported and not a private foundation). I understand that final judgment on these recommendations is the decision of the Board of Directors of the Community Foundation of Harford County. I certify that these recommendations do not represent the payment of any legally enforceable pledge or obligation and that I will not receive or accept any goods, services or non-tax deductible membership benefits in connection with any such payment made by the Community Foundation of Harford County.

Advisor Name: \_\_\_\_\_ Advisor Name: \_\_\_\_\_  
 Email: \_\_\_\_\_ Email: \_\_\_\_\_  
 Signature: \_\_\_\_\_ Signature: \_\_\_\_\_

Organization Name: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_  
 Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_  
 If grant is for a purpose other than general operating support, please specify purpose:  
 \_\_\_\_\_  
 Grant Amount \$ \_\_\_\_\_  Make gift anonymously

Organization Name: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_  
 Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_  
 If grant is for a purpose other than general operating support, please specify purpose:  
 \_\_\_\_\_  
 Grant Amount \$ \_\_\_\_\_  Make gift anonymously

Organization Name: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_  
 Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_  
 If grant is for a purpose other than general operating support, please specify purpose:  
 \_\_\_\_\_  
 Grant Amount \$ \_\_\_\_\_  Make gift anonymously

**I would like to support a thriving Harford County!**

**I'd like to advise a grant(s) to:**

\$	CFHC Mission Fund
\$	CFHC Mission Endowment
\$	Harford Community Fund
\$	Harford County Impact Grants
\$	Harford County Cares Fund
\$	Harford County Enriches Fund
\$	Harford County Nurtures Fund
\$	Harford County Preserves Fund
\$	Harford County Protects Fund

## Frequently Asked Questions About Donor Advised Funds

### How quickly are grants processed?

Grant checks are processed twice a month. Proper due diligence must be performed to ensure that the recommended grantee is 501(c)(3) certified by the IRS. The grant will be processed on the next available processing date after the due diligence has been completed.

### Is there a minimum grant amount?

Yes, we require a \$250 minimum per grant.

### What kind of grants cannot be made from a donor advised fund of the Community Foundation?

Agencies based outside of the United States, private foundations and agencies not certified 501(c)(3) by the IRS may not receive grants from donor advised funds. Grants cannot be made to individuals nor can we allow grants that include tangible benefits to individuals, particularly the donor or their family members.

### Can a donor advised fund be used to pay a pledge?

No. When you make a contribution to a donor advised fund at the Community Foundation you are entitled to take the full amount as a tax deduction. This is because you have received nothing in return for your contribution. If the Community Foundation satisfies your pledge, you will be receiving something in return for your contribution – release of a debt. Therefore, grants from a donor advised may not be used to satisfy a personal pledge made to a charity.

### I received a tax acknowledgement for a grant I recommended from the agency,. Does that mean I can take the deduction on my income taxes?

No. Your income tax deduction was earned when you made your contribution(s) to your donor advised fund. The acknowledgement of your gift to the Community Foundation is your receipt to document your gift on your tax return.

### Can I recommend grants anonymously?

Yes. The agency will be notified that the grant was recommended by an anonymous donor and will be advised to acknowledge receipt to the Community Foundation.

### May I recommend grants to agencies located outside of the United States?

Yes, if they are chartered in the United States and certified 501(c)(3) by the IRS.

### Can I phone or email grant recommendations?

Yes. If you choose to make a verbal grant recommendation, a confirmation will be emailed to you. The grant will not be processed until the confirmation is received back in our office. We also accept grant recommendations by email at [info@cfharfordcounty.org](mailto:info@cfharfordcounty.org).

### Who do I call if I have questions about a grant or about my fund?

Please call the Community Foundation at 443.371.6062.

*A notification letter and a grant check will be sent to the grantee following approval of your recommendation. You will be notified after the distributions are made. Should the Community Foundation have any questions about your recommendation(s), you will be contacted by a member of the Community Foundation staff.*

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## Help CFHC to support a thriving Harford County by advising a grant from your fund to CFHC's greatest needs or one of the Community Foundation's high-impact areas of focus:

**CFHC Mission Fund:** Support the work of the Community Foundation of Harford County and its commitment to improving the quality of life for residents of Harford County.

**CFHC Mission Endowment:** Help build a perpetual source of funding for the future of the Community Foundation of Harford County and its work in our community.

**Harford Community Fund:** Build the endowment of CFHC's most flexible fund that addresses our community's ever-changing needs through Impact Grants, now and in the future.

**Harford County Impact Grants:** Join CFHC in providing funding for the next round of competitive Impact Grants responding to Harford County's constantly evolving needs and opportunities.

**Harford County Cares Fund:** Provide resources to care for our homeless and aging, and meet emergency needs of citizens at difficult times, providing support to improve lives.

**Harford County Enriches Fund:** Help others in building the fund that enriches our arts and culture sector, our history and the education of our children.

**Harford County Nurtures Fund:** Together our funds provide an everlasting resource for support systems nurturing Harford County's children and families.

**Harford County Preserves Fund:** Work with CFHC to preserve our natural environment and conservation, and the local agricultural landscape, and animal welfare in our community.

**Harford County Protects Fund:** Join in promoting healthy lifestyles through wellness programs and drug prevention treatments, focusing on improved social well-being.

*Let us know if you would like to provide a standing recommendation for your fund to provide annual grants to one of these areas.*